



Dover/Kent County Metropolitan Planning Organization

P.O. Box 383, Dover, Delaware 19903
<http://doverkentmpo.org>

(302) 760-2713 FAX: (302) 739-6340

DOVER/KENT COUNTY MPO PUBLIC ADVISORY COMMITTEE (PAC) **MEETING MINUTES OF DECEMBER 6, 2005**

Public Advisory Committee Members attending:

Dr. Daniel A. Houghtaling, Chair	Horace W. Cook
Charles A. Gray, Vice Chair	William R. Saunders
Richard L. Ornauer	Arley D. Cooper, Jr.
Elizabeth A. Thompson	Donald L. Erhart
Jim Maloy (County At-Large Alternate) for Dwight Meyer	

Members not attending:

Joanne Masten	
Prameela D. Kaza	Dwight S. Meyer

Non-members attending:

Sara Ferguson, Felton Town Clerk
Juanita Wieczoreck, MPO Staff
Raffi Papazian, Dover Air Force Base (TAC)
Catherine Samardza, MPO Staff

1. Introduction of Members and Guests
2. Public Comments
3. ***ACTION ITEM:*** Approval of Agenda

MOTION By Mr. Cooper to approve the agenda as presented. Seconded by Mr. Cook.
Motion carried.

4. ***ACTION ITEM:*** Approval of Minutes August 23, 2005

MOTION By Mr. Saunders to approve the minutes as presented. Seconded by Mr. Cooper.
Motion carried.

5. ***ACTION ITEM:*** Annual Meeting
5.1 Elections

MOTION By Mr. Saunders nominating Dr. Houghtaling as Chair. Seconded by Mr. Cook.
Motion carried.

MOTION By Mr. Ornauer to close nominations. Seconded by Mr. Cook. Motion carried.

Dr. Houghtaling was elected by acclamation.

MOTION By Dr. Houghtaling nominating Mr. Gray as Vice-Chair. Seconded by Mr. Cook.
Motion carried.



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MOTION By Mr. Ornauer to close nominations. Seconded by Ms. Thompson. Motion carried.

Mr. Gray was elected by acclamation.

5.2 FY 2005 Completion Report

Ms. Wieczoreck reviewed the report for the PAC members. There was discussion concerning several projects that were not carried over to FY06 due to lack of funding. Ms. Wieczoreck suggested that the PAC recommend the projects they felt were priorities to Council for an amendment to the UPWP.

She also reported that the Long Range Transportation Plan was not yet completed due to a problem in finding a printer for the project. Several members gave suggestions for additional printers to contact.

MOTION By Dr. Houghtaling to recommend Council approve the Final Report. Seconded by Mr. Cook. Motion carried.

6. ***ACTION ITEM: Proposed Amendment to the PAC By-Laws — R. Ornauer***

The proposed amendments were:

- 1) alternate at-large PAC members;
- 2) quorum change as directed by council.

MOTION By Mr. Ornauer to recommend Council adopt the changes to the By-laws. Seconded by Mr. Erhart. Motion carried.

7. ***ACTION ITEM: Proposed Amendment to the FY 2006 Unified Planning Work Program—J. Wieczoreck***

Mr. Ornauer reported that Mr. John Barnes, Associate Director of AARP Delaware, had expressed interest in serving on the Elderly Mobility Initiative Committee. Mr. Ornauer recommended that this project be added to the UPWP. Ms. Wieczoreck informed the PAC members that EMI was just one of the projects available on the list for recommendation to Council. She reported that the MPO has \$176,000 available to fund additional projects. After considerable discussion of the projects that were in the MPO TIP but had no funding, the PAC consensus was that the members needed more information on the scope and cost of these projects before taking action.

MOTION By Mr. Ornauer to postpone action pending additional information from Staff. Seconded by Mr. Cook. Motion carried with one opposed.

8. ***DISCUSSION ITEM: Report from the Governor's Task Force to Recommend Transportation Funding Options – J. Wieczoreck***

Ms. Wieczoreck reported that the Executive Summary from the task force was incomplete – some items



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were left out; some were in the wrong category; and some projects not originally in the TIP had increased and were now listed. There was discussion concerning the possible solutions to the budget shortfall, and how the PAC could recommend some or all of these solutions. Ms. Wieczoreck suggested that the PAC members could contact their legislators. Mr. Ornauer asked if members could make individual recommendations to Council; Ms. Wieczoreck responded affirmatively.

9. Staff Report –J. Wieczoreck

9.1 UPWP Progress & Financial Reports

9.2 Correspondence & Publications/Reports

9. Next Meeting: February 21, 2006 – location TBA

MOTION By Mr. Ornauer to adjourn the meeting at approximately 9 PM. Seconded by Mr. Cook.
Motion carried.